

June 13, 2016

Deputy Mayor Johnson opened regular meeting at 6:34 pm followed by the Pledge of Allegiance.

Members present: Deputy Mayor Johnson, Trustees Lauer, Graham and McMartin-Eck. Mayor Bielec was absent. Also present were Christy Miller from the Corfu Free Library and Glenn Eck from Camden Group.

Christy Miller presented a question on behalf of the Corfu Free Library regarding a fundraising idea they would like to pursue. The Library staff would like to do fundraising on Allegheny on Concert nights similar to the Fire Department boot drive. The Board informed Ms. Miller that since Allegheny is a state road, the Village actually has no say in the matter. Trustee McMartin-Eck suggested that the Library talk to the Fire Department for assistance and ideas of procedure to follow, such as the use of reflective vests, traffic cones, etc. Trustee McMartin-Eck said she will let Ms. Miller know what concert nights the Fire Department plans on conducting their boot drives and when would be a good time for the Library to meet with the Fire Department for information. Ms. Miller left the meeting at 6:40 pm.

Deputy Mayor Johnson gave a brief Police update. Regarding the Police union contract he said the contract still has not been presented to the officers by their union president. Trustee Lauer read a correspondence received from Village Attorney Melinda Disare in which a deadline was given for the police to set a meeting for Union contract ratification.

Deputy Mayor Johnson said the first concert night went well. One of the officers scheduled called saying he was unable to make it and another that had been scheduled was a no show, but Officers Petritz and Scanio covered the Village for the event. Deputy Mayor Johnson also commended Officer Petritz for 2 separate incidents; one in which Officer Petritz received high praises from a motorist for stopping him for a tire that was ready to blow and one for his assistance of the Sheriffs and State Police in locating and arresting a heroin user with a warrant out for his arrest.

Jay Grasso of G&G Municipal Consulting arrived at the meeting at 6:52 pm.

Trustee Graham mentioned that some of the lower support brackets for the banners are getting clipped by semi-trucks. He said Jesse is working on a solution to fix those that have been hit and to avoid the issue in the future.

Motion made by Trustee Lauer and seconded by Trustee Graham to move the following Resolution:

**WHEREAS** the Village of Corfu Clerk Treasurer did present transfer to be recommended in the 2016-17 Village Budget to cover Expenditure for Maintenance Equipment and

**WHEREAS** the Board of Trustees did review this request and does recommend that the transfer be made at this time, now therefore be it **RESOLVED** that the Village Clerk Treasurer is hereby authorized and directed to make the following General budget transfer:

Acct #	Description	Debit	Credit
2665.1 Rev	Equipment Sales	\$9,600.00	
51102.1	Maintenance Equip		\$9,600.00

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Jay Grasso updated the Board on various grants he is in the process of pursuing for the Village. He said he will be sitting down with Paul Chatfield next week to discuss the potential grant funding from Consolidated Funding and USDA Preplanning Grant for engineering study for drainage and any further sewer upgrades needed. He also mentioned he has applied for two Traffic Safety grants, which will include extra patrols and training.

He said there are also either CDBG or Parks grants coming up for permeable sidewalks and tree-scaping. The permeable sidewalks allow the water to run through them rather than into the drainage system. He added that EFC also has a planning grant for sewer and drainage which pays for administrative and engineering fees.

Mr. Grasso presented his opinion and recommendations on the need in the Village for a part-time police administrator. He listed several areas of concern especially in the area of record keeping, documentation and accountability. He mentioned that he has been informed that the Department of Justice is in the process of auditing police records and that the Village police records procedures need updating. He also said he has reviewed the current Police Policies and Procedures document and it is also in need of updating.

Mr. Grasso stressed that without the proper policies, procedures, training and documentation in place, it opens up the Village to liability claims. He also mentioned the need for more community interaction, such as a possible Facebook

account to keep the public informed and regular news releases.

Mr. Grasso reiterated his qualifications to fill a position as an administrative consultant to the Police department.

Mr. Grasso said he will be meeting with Dawn Kuras of USDA soon. Since the Village fits the criteria on earnings level, he feels there should be no problem in getting USDA funding. Jay Grasso left the meeting at 7:37 pm.

Board discussion took place regarding the potential of contracting with Jay Grasso as a part-time administrative consultant for the Police Department. Deputy Mayor Biggs said he feels it is a good idea. Trustee Lauer interjected that the first priority is getting the Union contract ratified before taking this step. Trustee Graham said he feels that there is a need for someone that knows the policies and training requirements. Further discussion took place.

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to approve contracting with Jay Grasso of G&G Municipal Consulting as a part-time administrative consultant for the Police Department for the terms of 6 hours per week for a cost of \$9,750 yearly as per his proposal.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer		X		
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>3</b>	<b>1</b>		<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk Thomas and Trustee McMartin-Eck presented a request for compensation of \$250.00 from Matt Steinberg for the banner designs he has done so far. He had not requested being paid at the onset of the project for the 3 basic designs, but he had not anticipated the amount of time that would be involved in individualizing all the sponsorship banners. A request for \$100 per design for future designs, such as holiday banners was also mentioned.

After some discussion, Board members felt that they could not go retro for the prior designs, but could work out compensation on the future designs.

Trustee McMartin-Eck also answered some banner questions presented by Trustee Lauer. It was stressed that the amount collected per banner on the current ones just covers the cost billed to the Village from the banner company. It does not

include the cost of the bracket materials. It was suggested on holiday banners to possibly include the cost of the brackets for the sponsored banners. Expected life span of the current banners was questioned. Trustee McMartin-Eck said she will contact the banner company on the questions and also contact Matt Steinberg regarding the Board's decision.

Clerk presented a Solicitor's permit application from PSI Disposal to the Board for approval. Brief discussion took place.

Motion was made by Trustee Graham and seconded by Trustee McMartin-Eck to approve the Solicitor's permit application from PSI Disposal.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk presented a required resolution needed for the Village's current insurance carrier regarding Blanket undertaking on Village employees which covers fraud, theft, etc.

Motion was made by Trustee Graham and seconded by Trustee McMartin-Eck to move the following Resolution;

**APPROVAL OF OFFICIAL BLANKET UNDERTAKING**

WHEREAS, Public Officer Law §11(2) provides that in lieu of any individual undertaking as required by law, the Village Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Village, and

WHEREAS, such blanket undertaking must be approved as to form, manner of execution and sufficiency of surety, by the Village Board and filed in the same manner as individual undertakings, and

WHEREAS, the section further provides that any such blanket undertaking entered into after January 1, 1978 must indemnify against losses caused by the failure of the officers or employees to faithfully perform their duties or by their fraudulent or

dishonest acts.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is hereby authorized and directed to procure a blanket undertaking for all Village officers and employees, for the amount of one hundred thousand dollars (\$100,000.00) the cost of which the blanket undertaking shall become a Village charge; and be it further;

RESOLVED, that upon execution of the blanket undertaking, said undertaking shall immediately be filed in the Office of the Village Clerk of the Village of Corfu, New York.

Voting Aye: Deputy Mayor Johnson, Trustees Lauer, Graham and McMartin-Eck

Voting Nay: None

Mayor Bielec was absent.

	<u>Date</u>	<b>Gen. Fund Ckg</b>	<b>Sew.Fund Ckg</b>	<b>Celeb&amp;Beauti f.</b>	<b>Ranz. Grant</b>	True Gen Bal
Ckg Bal. on hand	06/01/16	195,169.40	(51,464.43)	(71.20)	(1,520.20)	
Receipts to	06/13/16	22,345.57	1,957.41	960.00		
Balance	06/13/16	217,514.97	(49,507.02)	888.80	(1,520.20)	
Disbursements to	06/13/16	(466.23)	0.00	0.00	(301.72)	
Payroll & Taxes to	06/13/16	(8,227.98)	0.00	0.00		
Subtotal	06/13/16	208,820.76	(49,507.02)	888.80	(1,821.92)	
Payables	06/13/16	(65,381.87)	(7,474.43)	(83.09)	(4,550.00)	
Ckg Total	06/13/16	<b>143,438.89</b>	<b>(56,981.45)</b>	<b>805.71</b>	<b>(6,371.92)</b>	<b>80,891.23</b>
<b>Money Market</b>		<b>General Fund</b>	<b>Capital Reserve</b>	<b>Sew. Repair Res</b>		<b>Total Savings</b>
SavingsTotal	04/29/16	178,455.31	247,687.39	35,853.27		461,995.97
Interest Credit	05/31/16	9.10	12.62	1.83		23.55
Balance	OK	<b>178,464.41</b>	<b>247,700.01</b>	<b>35,855.10</b>		<b>462,019.52</b>

**Capital Project Money Market Account**

Beg, Balance	4/29/16	154,739.65
Interest Credit	05/31/16	7.88
<b>Balance</b>		<b>154,747.53</b>

Vouchers: #217674 thru 217708

General Fund – Total Am’t = \$74,076.08  
 Sewer Fund - Total Am’t = \$ 7,474.43  
 Celeb. & Beautif. Fund - Total Am’t = \$ 83.09  
 Ranzenhofer Grant - Total Am’t = \$ 4,851.72

Motion was made by Trustee McMartin-Eck and seconded by Trustee Lauer to approve payment of Departmental bills presented and reviewed in monthly abstracts.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee McMartin-Eck and seconded by Trustee Lauer to approve Treasurer’s Report.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to approve minutes from May 31, 2016 Year-End meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Communications:

- 1) Rec'd monthly Police Report for May 2016 from Officer Petritz.
- 2) Rec'd ck#1756 in amt of \$50.00 from Ron Witkop for building permit.
- 3) Rec'd cks in amt of \$120 each from: #4091 Pizza Pantry, #3469 Keatting Metal, #1760 Pet Styles Salon, #36910 Darien Lake, #8137 Ken Price Htg & Cooling, #1030 Biggs Sound & Ent, #2535 A&K Gun Sales
- 4) Rec'd ACH Summary from M&T Bank.
- 5) Rec'd thank you letter from Corfu Pres.Church for supporting Crop Walk.
- 6) Rec'd Collateral update reports from BNY Mellon.
- 7) Rec'd ck#9031 in amt of \$881.01 from Denise Beal for Health Ins. pymt.
- 8) Rec'd ck#9570 in amt of \$10.00 from Bonarigo Law office for tax search.
- 9) Rec'd certificate of insurance from Camden Group.
- 10) Rec'd notice of compliance update from Hartford Insurance.
- 11) Rec'd ck#7244 for \$5400 & ck#102 for \$4200 from Dave Barsuk for Kubota from Bid.
- 12) Rec'd ck#1743 in amt of \$50.00 from Jackie Monrian for roof permit.
- 13) Rec'd ck#1073 in amt of \$21,709 from Judge O'Connor for May 2016 fines.
- 14) Rec'd subscriber accounting statement for FY 2015 from NYMIR Ins.

Clerk presented request from Court Clerk Pam Thurber for approval to attend the Fall Conference to be held in Binghamton, NY from September 25<sup>th</sup> – 28<sup>th</sup>. Clerk confirmed that it had been budgeted for.

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to approve attendance for Court Clerk Pam Thurber at the Fall Conference to be held in Binghamton, NY from September 25<sup>th</sup> – 28<sup>th</sup>.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			

Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk also presented request from Court Clerk Thurber for the addition of a drop box for the Village Court. After some discussion the Board decided against the drop box as the Town Court Clerks have indicated that the Village can utilize their drop box which is already in place.

Clerk presented request from crossing guard Charlie Lenhard for a new reflective vest. Clerk had information on type and cost.

Motion was made by Trustee Graham and seconded by Trustee McMartin-Eck to approve the purchase of a new reflective vest for Charlie Lenhard.

The motion was passed on the following vote:

<b>VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Trustee Graham gave a sewer update. He mentioned they have been having pump problems. He said when changes were made during the grant to Gould pumps it was found that they are not compatible with our variable speed drives. They were able to make some changes in the variable speed drives so the pumps will now work. He said they also had to have a technician out from Syracuse to fix some filters.

Trustee Graham also indicated that they have to redo the SPDES permit. They had to have new samples done so it is underway. He also mentioned he had spoken with the Town and they need another grant support letter indicating that the Village of Corfu will allow them on the Village SPDES permit. Clerk will take care of the letter.

Discussion took place regarding the Joint Youth Recreation Commission agreement received from the Town. After comments received from the Village

attorney on the content of the Agreement, the Board agreed that the Village would opt out of the commission, but still honor the commitment made for the 2016-17 budget allotment of \$1000 for the Joint Youth Program.

Motion was made by Trustee Graham and seconded by Trustee McMartin-Eck to opt out of the Joint Youth Recreation Commission, but still honor the commitment made for the 2016-17 budget allotment of \$1000 for the Joint Youth Program.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

It was mentioned that the Triton subdivision lift station is going out to bid soon. In an update on the Thruway Truck Stops, Trustee Graham said that Flying J had indicated they would allow the lift station to be put on their property with the stipulation that when the capacity is available they want first right of refusal and no hook up fee. After hearing Flying J's terms, TA Truck Stop and their Engineers will be locating the lift station on TA property.

Clerk mentioned that she has received some calls on whether there will be a Village-wide yard sale day this year. It was mentioned that it was Charlie Kohorst and not the Village that arranged for it last year. Clerk said if something is arranged she can promote it in the newsletter. It was suggested perhaps the Library or other non-profit group might be interested in setting up one.

It was also mentioned that the flower pots on the corner were done compliments of Amy Biggs. Clerk will send her a Thank you letter.

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to adjourn the meeting at 8:54 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
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Mayor Dave Bielec				X
Trustee Ken Lauer	X			
Trustee Johnson	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Sandra Thomas  
Clerk Treasurer