

August 22, 2016

Mayor Johnson opened the meeting at 6:36 pm, followed by the Pledge of Allegiance.

Members present: Mayor Johnson, Trustees Graham, McMartin-Eck and Lauer.

Mayor Johnson informed the Board that all but one of the Police vehicle computers have been replaced and programmed and are working well.

Trustee McMartin-Eck updated the Board regarding the vest adjustment on Officer Retzlaff's vest. She spoke with a representative of United Uniform and they are ordering a brand new vest and the warranty will start fresh. She was informed that previously the vest had not been turned in for adjustment until the warranty had expired, so the Village does still owe the adjustment fee for that vest.

Motion was made by Trustee Graham and seconded by Mayor Johnson to approve payment of the \$111.26 due for prior adjustment on Officer Retzlaff's vest.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer		X		
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>3</b>	<b>1</b>		
<b>RESULTS</b>	<b>PASS</b>			

Trustee McMartin-Eck also informed the Board that she met with Buffalo Alarm and is getting quotes on keypads for the Police office. Trustee Graham suggested getting a quote on the Maintenance door as well. Brief discussion took place regarding the American Legion items stored upstairs and it was suggested to contact John Worth regarding the situation.

Motion was made by Trustee McMartin Eck and seconded by Trustee Graham to go into executive session at 6:45 pm to discuss a personnel issue.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			

Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee McMartin Eck and seconded by Mayor Johnson to go out of executive session at 7:20 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

The Board agreed that the two vacation days that were allotted to Officer Petritz prior to his one year full-time anniversary date would be deducted from the vacation time allotted to him after one year. They also agreed that until the Police contract is settled Officer Petritz would not be given credit for the sick day used since no employees are given sick days in the employee handbook.

Mayor Johnson requested the Clerk check on prior seasonal and part-time officer pay history.

It was again mentioned that Officer Petritz will be talked to about scheduling time for DWI patrols and reporting procedure.

**Communications:**

- 1) Rec'd info on proposed TA Truck Stop project from Clark Patterson.
- 2) Rec'd ck#1075 in amt of \$21,282.00 from Judge O'Connor for July 2016 fines.
- 3) Rec'd ck#10146 in amt of \$10.00 from Oshlag Saleh & Earl for tax search.
- 4) Rec'd ck#10149 in amt of \$10.00 from Oshlag Saleh & Earl for tax search.
- 5) Rec'd ACH Summary from M&T Bank.
- 6) Rec'd executed Non-disclosure Agreement from National Grid for Gross Receipts audit by Computel.

- 7) Rec'd Collateral update reports from BNY Mellon.
- 8) Rec'd ck#598901251 in amt of \$20.00 from Lexis Nexis for accident report.
- 9) Rec'd WWTP Operation report & DMR for July 2016 from Camden Group.

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to approve minutes from August 8, 2016 regular meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

DATE	INV #	VENDOR	DESCRIPTION	AMT DUE	DUE DATE
8/11/2016	162240002051	BlueCross BlueShield	Health Ins 9/1-9/30/16	\$5,280.91	9/1/2016
8/9/2016	1464	Jeffrey Gillard	Install police computers	\$225.00	8/23/2016
8/15/2016	7/8-8/9	National Fuel	Village Lift Station Fuel	\$19.87	9/3/2016
8/19/2016	7/14-8/16	National Fuel	Cohocton Lift Fuel	\$28.11	9/9/2016
8/19/2016	7/14-8/16	National Fuel	Main Road Lift Fuel	\$20.76	9/9/2016
8/22/2016	7/15-8/15	National Grid	Cohocton Lift Power	\$116.69	9/8/2016
8/22/2016	7/15-8/15	National Grid	Main Road Lift Fuel	\$112.75	9/8/2016
8/22/2016	7/15-8/15	National Grid	Village Lifts & Plant	\$2,230.93	9/8/2016
7/26/2016	5955730	Pixley's	Sewer Cleaning Prod.	58.29	8/23/2016
8/22/2016	82216	Rich Retzlaff	Batteries for Tintmeters	17.33	8/23/2016

8/15/20 16	184140-07	State Comptroller	State portion July fines	\$4,543.00	9/1/201 6
8/22/20 16	82216	Sandra Thomas	Ins.,Dental,postage Reimb	\$162.36	8/23/20 16
8/11/20 16	8/15-9/14	Time Warner	Office phone,fax,internet	\$256.63	8/27/20 16
				\$13,072. 63	

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to approve payment of Departmental bills presented due prior to the September 12, 2016 bill pay meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

Clerk updated Board on Court Audit Engagement packet from Drescher Malecki which proposed an additional \$1250.00 to audit the Court separately from the Village offices. It had been assumed that the Court was considered a part of the standard Audit cost. After some discussion the Board chose not to agree to the additional \$1250.00 and to conduct an internal audit as in 2014-15.

Clerk presented email approvals for the additional \$350 needed to complete the electrical work for the Police garage and requested formalization of the approval.

Motion was made by Trustee Graham and seconded by Mayor Johnson to approve additional \$350.00 needed to complete the electrical work for the Police garage. (See attached emails)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT

Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

Clerk presented request for payment from Court Clerk Thurber for room reservations in the amount of \$432.90 for the Court Clerk Conference in September that had been budgeted for.

Motion was made by Trustee McMartin-Eck and seconded by Mayor Johnson to approve payment for room reservations in the amount of \$432.90 for the Court Clerk Conference in September.

The motion was passed on the following vote:

<b>VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

Brief discussion took place regarding starting pay for new court assistant. Board agreed wage should be the same as what the previous Court assistant had started at.

Trustee McMartin-Eck mentioned that Jesse Stocking is on vacation this week. Brief discussion took place regarding scheduling vacation in advance as per the Employee handbook. Trustee McMartin-Eck said Jesse will be working on the Lift Station and DI Box in September.

Trustee Graham gave a brief Sewer update. He mentioned the DEC inspection had been postponed the previous week and would be taking place Tuesday, August 23<sup>rd</sup>.

Board discussed and reviewed paperwork regarding the claim by Chris Thornley that the Village owes her a credit of \$26.08 on her sewer bill. MCWA has

been contacted for further information which does not agree with the information presented by Ms. Thornley. No acknowledgement of the letters that were sent and faxed to her attorney has been received as yet. The Board requested a time-line/ chart be made up to send to Ms. Thornley’s attorney as well as further response to the attorney’s FOIL request.

Trustee McMartin-Eck informed the Board that the Fire department is planning a Halloween open house on October 31<sup>st</sup> at the fire hall for the kids. She also mentioned that plans are beginning for the annual Toy Drive. Toys can either be dropped off at the Fire hall or on December 4<sup>th</sup> at an Open House at the Presbyterian Church.

It was mentioned that there have been a couple of complaints about the oil and stoning on Longs Lane and Thompson Drive, such as stones being kicked up. The Board was informed that after being driven on for a couple weeks, Jesse will be going through and brushing away loose stones.

Trustee Lauer brought up the issue of ticket hawkers in the Village during concert nights. It was agreed that the Village officers need to crack down on them. It would fall under the same category as needing a solicitor’s permit.

It was mentioned that Dollar General is scheduled to open on Wednesday of this week.

Motion was made by Mayor Johnson and seconded by Trustee Graham to adjourn the meeting at 8:05 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

Sandra Thomas  
Clerk Treasurer