

August 27, 2012

Mayor Skeet opened Committee meeting at 6:00 pm at the Sewer Plant for a walk- through to update Board on proposed changes to the plant related to the Joint Sewer Project

Members present were Mayor Skeet, Trustees Graham, Peterson and Lauer. Also present was Deputy Clerk Beal. When Plant tour was through, meeting continued at the Community Center at 6:45 pm. Trustee Ianni, Clerk Thomas and Attorney Mark Boylan joined the meeting at the Community Center.

Attorney Boylan reviewed the proposed Municipal Agreement between the Village and Town of Pembroke for the Joint Sewer Project. It was mentioned that there was a meeting of the Sewer Project committee the previous week to go over the various details of the agreement.

The Agreement specifies that the Village will be responsible for operation, maintenance and repairs on the system, and the Town will be responsible for all costs for those services. The Village will handle billing Town Users.

There will be a meter pit and meter installed at Town expense to determine Town sewer usage. Any infiltration will be paid by the Sewer District (Town) at the Town District rate. Town User rate will be 3% higher than Village User rate. Board discussed current rate levels not covering yearly expenditures without transfers from General and concern was expressed that rates may have to be raised. Clerk was requested to put together figures of "actual" cost per 1000 gals necessary to cover all sewer expenditures without infusion from the General Fund.

Some wording in the agreement was questioned regarding time frames for reevaluation and renewal of agreement. Attorney Boylan made note of the changes requested. It was determined that Attorney Boylan would have a final draft sent to the Village and Town on Tuesday 8/28 and that the Village Board would have a special meeting on Wednesday 8/29 at 5:00 pm for final review and approval. Clerk will post notices of special meeting and contact Daily News to place meeting ad.

Trustee Graham mentioned the water pressure at the Sewer Plant is way down making them unable to use the power washer. It was suggested that Monroe County Water Authority has been turning the pressure down at the valve. Trustee Graham said pressure is needed to operate the plant. The Board agreed to have Attorney Boylan review the Monroe County Water Authority Agreement with the Village.

Attorney Boylan left the meeting at 7:20 pm.

Clerk requested any comments or questions on the information and rates that had been emailed to the Board regarding Village Liability insurance policy renewal. It was mentioned no changes had been made on coverage at present, but plant upgrades from the Sewer Project will necessitate change in coverage once completed.

Motion made by Trustee Peterson and seconded by Trustee Ianni to approve Liability Policy renewal and payment of \$22,894.91 due for renewal.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
VOTE TOTAL	5			
RESULTS	PASS			

Motion made by Trustee Ianni and seconded by Trustee Graham to approve minutes of 8/13/12 Regular meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson		X		
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
VOTE TOTAL	4	1		
RESULTS	PASS			

Communications:

- 1) Rec'd ck#305119594 in amt of \$20.00 from Metropolitan Reporting for Accident report.
- 2) Rec'd \$100.00 cash from Daniel Stather from Just Energy for Solicitors permit.
- 3) Rec'd resignation letter from Officer Andy Houghton effective August 30, 2012.
- 4) Rec'd ck#402518091 in amt of \$20.00 from Lexis Nexis for Accident report.
- 5) Rec'd ck#1075 in amt of \$50.00 from Corfu Meadows for Sign permit.
- 6) Rec'd ck#7842 in amt of \$763.63 from Denise Beal for Health Insurance payment.
- 7) Rec'd ck#3445419 in amt of \$1.55 from Granite Telecomm for Utility Tax pymt.
- 8) Rec'd ck#483182 in amt of \$923.00 from NYS Treas. final pymt on Archive grant.
- 9) Rec'd thank you note to Maintenance for job well done from Gaisers.

Clerk presented Mayor with Payroll Transfers and 3 Journal entries for approval and signature to record fiscal year end adjustments, and general and sewer deposits 8/14 - 8/27/12.

Clerk presented following three invoices for approval for payment due prior to 9/10/12 bill pay meeting; Independent Health for \$5,571.11, National Grid Sewer bill for \$2,111.60 and State Comptroller for \$1,030.00 for State share of July fines.

Motion made by Trustee Graham and seconded by Trustee Ianni to approve payment of following invoices due prior to 9/10 bill pay meeting; Independent Health for \$5,571.11, National Grid Sewer bill for \$2,111.60 and State Comptroller for \$1,030.00 for State share of July fines.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Clerk requested permission to contact IT person from Alternative Information Systems regarding errors in files on backup system. After brief discussion Board unanimously approved.

Clerk informed the Board she gave copy of Cyber Security policy and had spoken to Court Clerk regarding changes or additions that may be necessary for the Court. Court Clerk said that the State has its own policies and procedures for the Court to follow regarding Cyber Security.

Board was presented with two requisition requests for approval from Court Clerk, signed by Judge Alexander, to order two boxes return address envelopes at \$553.90 and one box pre-printed, pressed receipts at \$121.75.

Motion made by Trustee Ianni and seconded by Trustee Graham to approve Court Clerk to order two boxes return address envelopes at \$553.90 and one box pre-printed, pressed receipts at \$121.75.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Deputy Clerk Beal gave a brief update on the Planning Board meeting held August 22, 2012. She said they are working on the Neighborhood Business District and Ms. Beal presented the Board with copies of two proposals for them to review. She said the Planning Board would like the Village Board to meet with them at the September 26, 2012 Planning Board meeting to discuss the District.

It was also mentioned that the Planning Board is still one person short. Mayor Skeet said if no one is found to fill the position, we will advertise it in the next newsletter.

Clerk updated the Board that a copy of Inspection certificate was received for American Family Market from NYS Dept of Agriculture, Division of Food Safety. It noted there were no critical deficiencies observed.

Mayor Skeet gave brief Police department update. He mentioned he had received several complaints on the traffic during the sold-out Jason Aldean concert on Saturday. He said the concert had been oversold and traffic tie-ups were terrible. It was mentioned there will be one more sold out concert on September 8th which is the same weekend as the Brick House Fair. Law Enforcement agencies will be meeting with Darien Lake and Thruway officials to discuss the Aldean concert traffic problems to hopefully avoid some of the same problems for the September concert.

Clerk presented request from Sergeant Jim Meier for approval to order a Metal Detector Wand for approximately \$160.00 for the Police Department for Court security.

Motion was made by Mayor Skeet and seconded by Trustee Graham to approve Sergeant Meier to order a Metal Detector Wand for approximately \$160.00 for the Police Department for Court security.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Trustee Graham gave brief Maintenance update. He mentioned they camera'd the line on Lawrence Avenue and found no DI buried. Trustee Graham said at some point it must have been taken out. Brief discussion followed.

Clerk mentioned tree at 34 W Main was reported as being hollow and that resident asked that if any trees were going to be taken down if the Village would take care of it. Mike and Jesse will be informed to go take a look at it for condition and to make sure it is on Village easement.

Trustee Ianni brought up an issue that had been brought to his attention regarding drainage from the driveway on the east side of The Market running off the driveway into the area of the neighbor's shed. Brief discussion took place and Mayor Skeet said he will take a look at it after the next hard rain and see what can be done.

Trustee Peterson requested Clerk to put together data on what the sewer rates should be to cover Sewer expenditures and have ready to bring to the next meeting to discuss.

First Winterfest meeting date was set for Monday, September 17th at 7:00 pm. Trustee Ianni said he will be on Ice Skating rink committee and would like to see the rink larger.

Motion was made by Trustee Graham and seconded by Trustee Ianni to adjourn meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Meeting was adjourned at 7:55 pm.

Sandra Thomas
Clerk Treasurer