

November 26, 2012

Mayor Skeet opened Committee meeting at 7:00 pm.

Members present were Mayor Skeet, Trustees Graham, Ianni and Lauer. Also present were Deputy Clerk Beal and Dawn Kuras of USDA. Trustee Peterson was absent.

Dawn Kuras was introduced. She handed out literature from USDA on their Rural Development Community Facility Program. She explained that this program provides low interest loans for communities that cannot afford commercial credit, and only for projects that are considered to be essential to the community. She also mentioned some loans include a chance for a grant. She said that the interest rate is set by median household income, currently based on the 2000 census. She gave some examples of current interest rates. She mentioned that as of March 2013 they will utilize the 2010 census figures. She said that the loans can be used to purchase existing buildings as well as renovations. When questioned whether this could be utilized for purchase of property she responded that it could not for property alone, but could be for property and a building that would go on the property. She briefly outlined the application procedure.

Ms. Kuras also gave information on Water and Sewer Loan and Grant Programs, noting that these can be used for updates on equipment and parts. Trustee Graham mentioned the cemetery lift station which needs upgrades. Ms. Kuras suggested getting DEC to provide a letter outlining health hazards if it is not upgraded. Ms. Kuras also handed out a listing of multiple other financing programs available.

Dawn Kuras left the meeting at 7:40 pm.

Brief discussion took place regarding taking a look at the cemetery lift station as a project. It was mentioned that it needs to be made bigger with larger pumps. Other ideas were possibly for the purchase of a dump truck or leaf vacuum.

Communications:

- 1) Rec'd ck# 7937 in amt of \$763.63 from Denise Beal for Health Ins. Payment.
- 2) Rec'd notification of award of \$12,953.00 State assistance from NYS DEC for recycling grant.
- 3) Rec'd ck#1062 in amt of \$1,682.46 from Genesee Co. Treasurer for Mortgage Tax payment.
- 4) Rec'd ck#3765286 in amt of \$1.54 from Granite Telecom. for quarterly Utility tax.
- 5) Rec'd ck#772211 in amt of \$1,610.00 from NYS Comptroller for September & October 2012 Court fines.

Affidavit of Collector for unpaid property taxes was presented to Board for signatures, with list of those unpaid to be sent to Genesee County for Collection.

Clerk requested Board to approve closing the Office the day before Christmas and that she and Court Clerk would use either a Floating Holiday or personal day for the extra day off.

Motion was made by Trustee Ianni and seconded by Trustee Graham to approve closing the Village Office on Monday December 24, 2012 for the Christmas Holiday.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Motion made by Trustee Lauer and seconded by Trustee Ianni to approve Electronic Payment Authorization for receipt of payments from NYS Comptroller for Recycling Grant reimbursement.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Request was made for a motion to change the quarterly payroll period for the Code and Zoning Enforcement Officers to coincide with the quarterly payroll period of the Board of Trustees.

Motion made by Trustee Graham and seconded by Trustee Ianni to approve changing the quarterly payroll period for the Code and Zoning Enforcement Officers to coincide with the quarterly payroll period of the Board of Trustees.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Clerk presented Mayor with Payroll Transfer and 4 Journal entries for approval and signature, to record general savings interest, Village share of September and October Court fines and general and sewer deposits 11/12 – 12/10/12.

Clerk presented the following bills due before December 10th bill paying meeting for authorization to pay: Burnwell \$282.47 due 11/28, Independent Health \$5,571.11 due 12/1, Town of Pembroke Rent \$2,223.71 due 12/1, Verizon \$233.35 due 12/2, Quill Office Supply \$121.54 due 12/5 and National Grid (Sewer) \$1592.73 due 12/8.

Motion made by Trustee Ianni and seconded by Trustee Lauer to pay the aforementioned bills.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Clerk requested approval for a change to be made in approved 10/22/12 Minutes regarding information given by Pete Sformo at the October 22nd Board Meeting. Change is to read as follows;

Pete Sformo mentioned the Town of Pembroke Planning Board is looking into adding a section that allows the Planning Board to determine if a business fits even if it is not listed to give more latitude in allowing different/similar businesses to come into the Town if the Planning Board feels it fits into their community. It was also mentioned that a limit can be placed on square footage and if a business needed to expand beyond that limit they would be required to put in for an area variance.

Motion made by Trustee Graham and seconded by Mayor Skeet to approve change in approved 10/22/12 Minutes regarding information given by Pete Sformo at the October 22nd Board Meeting. (See addendum at end of 10/22/12 minutes.)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Motion made by Trustee Lauer and seconded by Trustee Ianni to approve minutes from November 12, 2012 regular meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Board was informed that the meeting with OCA in Buffalo was rescheduled to Thursday November 29th at 8:45 am.

Clerk informed the Board that an officer would be needed to cover the corner for crossing guard Charlie Lenhard on Monday and Tuesday, December 17th and 18th. He will be out for cataract surgery. Sergeant Jim Meier was also informed.

No maintenance update was given.

Trustee Graham gave a brief Sewer update. He said that Chatfield Engineers was supposed to get hold of Nancy Rice at DEC to determine how to go about putting out the bids. It has to be done in conjunction with the Town of Pembroke as they are the lead agency in the project. Trustee Graham said he would check with Chatfield.

Brief discussion took place regarding the proposed Neighborhood Business District plan from Planning Board Chairman Dave Saleh. Procedure was discussed and it was mentioned that it should go to the Village Attorney first as it needs to be formatted as a Village Law with two public hearings prior to passage. Trustees Ianni and Lauer said they would like to see a Village Zoning map prior to expressing an opinion on the plan. Trustee Ianni said he would attend the Planning Board meeting on Wednesday night for further clarification and it could be reviewed at the next Board meeting.

Deputy Clerk Beal reminded the Board that the Planning Board is still one member short and they would like to have a full Board before the public hearings start.

Clerk gave Board confirmation of December 14th from Pete Sformo for the annual Safety meeting for him to present refreshers on Blood Born Pathogens and Harassment in the Workplace. The meeting will begin at 4:30 pm. It was mentioned that employees that attend the training will be paid one hour for the meeting.

Trustee Ianni said that he would confirm the reservation for the space at the Union Hotel.

Mayor Skeet mentioned he spoke to Attorney Boylan regarding liability if the Village Police were to cover school sporting events. He was informed that the liability coverage goes with the officer wherever he is on duty. He said a contract and municipal agreement would need to be drawn up and approved by both the Village and the School. The Village would need to come up with figures for the coverage.

The Board was also informed that regarding the issue of the turnaround at the end of Prospect, the school said it is not an issue.

Clerk reminded Board that Winterfest meeting is Monday December 3, 2012 at 7:00 pm. Clerk also reminded Board that Committee meeting scheduled for December 24th would be cancelled due to the Holidays.

Motion was made by Trustee Ianni and seconded by Trustee Lauer to adjourn meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson				X
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4			1
RESULTS	PASS			

Meeting was adjourned at 8:24 pm.

Sandra Thomas
Clerk Treasurer