

December 16, 2011

Mayor Skeet opened Safety meeting at 5:45 pm.

Members present: Mayor Skeet, Trustees Graham, Lauer and Bielec. Also present were Pete Sformo of EMI Safety Systems and employees as listed on sign in sheet attached.

Pete Sformo gave a power point presentation on Sexual Harassment Policy and Bloodborne Pathogen Policy. Beginning with Harassment Policy he gave definition for Sexual Harassment and several examples of Harassment. He also reviewed the Village's Harassment Policy as cited in the Village Employee Handbook Section 102.

Bloodborne Pathogens policy information followed, describing bloodborne pathogens as micro-organisms present in human blood and body fluids that can cause diseases on contact such as AID's and hepatitis. He outlined forms of exposure to bloodborne pathogens during performance of duties and precautions that should be taken to protect from exposure. He also said as a universal precaution to treat any bodily fluid as if the fluid were infected and follow the correct procedures if in contact. Copies of the Exposure Control Plan are available at the Clerk's Office. (see attached)

Meeting was closed at 7:00 pm.

Sandra Thomas
Clerk Treasurer