

July 11, 2011

Mayor Skeet opened Regular meeting at 6:30 pm to review bills.

Members present: Mayor Skeet, Trustees Graham, Peterson and Lauer. Trustee Bielec arrived at 7:16 pm. Also present was Deputy Clerk Denise Beal.

Communications:

- 1) Rec'd ck#19997 in amt of \$668.00 from Lutz Sales for Rake & Roller bid items.
- 2) Rec'd \$50.00 cash from Sandy Seamans for building permit for roof.
- 3) Rec'd \$20.00 cash from Dave Pajak for building permit for pool.
- 4) Rec'd \$20.00 cash from Walter Kolmetz for building permit for pool.
- 5) Rec'd ck#1151 in amt of \$150.00 from J&L for Demo & Special Use permits.
- 6) Rec'd ck#3600355556 in amt of \$1143.94 from Nat'l Grid for Qtrly Util Tax.
- 7) Rec'd ck#188493 in amt of \$1012.68 from Nat'l Fuel for Qtrly Util Tax.
- 8) Rec'd resignation letter from Officer James Delacy.
- 9) Rec'd resignation letter from Officer Daniel Harris.
- 10) Rec'd ck#7445 in amt of \$706.29 from Denise Beal for Health Ins. Pymt.
- 11) Rec'd copy of DEC permit for NYS DOT Route 77 highway project.
- 12) Rec'd corresp. From Jason Korczak re:drainage issue at 8-10 Depot St.
- 13) Rec'd copy of Project work plan for WQIP grant from Hiedi Librock.
- 14) Rec'd ck#644 in amt of \$13,847.50 from Judge Alexander for June fines.

Motion was made by Trustee Graham and seconded by Trustee Lauer to approve June 13, 2011 regular meeting minutes.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec				X
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk presented the following Resolution regarding acceptance of NYS DOT Release of Owner for permanent easement on a small Village owned parcel of land for the upcoming Route 77 project.

RESOLVED; that the Village of Corfu Board of Trustees affirms and ratifies the Agreement for Advance Payment of appraised value of \$100.00 and Agreement of Adjustment and Release of Owner for Village of Corfu 0.029+- acre parcel, known as Map 21, Parcel 21 along NYS RTE 77, to be acquired by New York State Department of Transportation as a permanent easement for stream channel. It is further RESOLVED; that Mayor Todd Skeet is the designated official to execute all legal documents necessary for closing.

Discussion took place regarding liability responsibilities with a permanent easement. After consideration of all factors, the Board chose **not** to approve the Agreement at this time.

The motion was **not** passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet		X		
Trustee Al Graham		X		
Trustee Ralph Peterson		X		

Trustee Dave Bielec				X
Trustee Ken Lauer		X		
<b>VOTE TOTAL</b>		<b>4</b>		
<b>RESULTS</b>	<b>NOPASS</b>			

Trustee Bielec arrived at 7:16 pm.

Board was updated on meeting Clerk and Deputy Clerk had with representatives from M&T Bank regarding consolidating some of Village accounts to deter the bank from assessing service charges on the accounts. It was mentioned that the Village accountants have been consulted and advised as long as the funds are accounted for separately in records, there would be no problem with consolidation of accounts.

Motion by Trustee Peterson and seconded by Trustee Graham to move the following Resolution: **RESOLVED**; that the Village of Corfu Board of Trustees approves the consolidation of the following M & T accounts into the General Money Market Savings account, to be accounted for separately in General Journal; Sewer Benefit Assessment Money Market Savings (interest remaining)  
Sewer Repair Reserve Money Market Savings  
Capital Reserve Corporate Checking and Capital Reserve Money Market Savings

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Clerks also requested that as well as having a Trustee open and review the bank statements prior to reconciliation, they would like a Trustee to review the reconciliations when they are completed. Trustee Peterson said he would review them. It was mentioned that the procedure should be added to the office procedural manual.

Clerk requested approval to put Lawley Insurance on the agenda for the July 25<sup>th</sup> Committee meeting for a presentation of what their company can offer the Village.  
Board agreed.

Mayor Skeet gave a brief Police department update mentioning that there have been no major issues with the concert traffic so far. He also mentioned that Mike and Jesse did maintenance on the Police cars last week and there seems to be no problems with any of the Police vehicles.

Trustee Peterson questioned what was being done regarding the ticket discrepancy. Mayor Skeet said Dave Saleh was coming to this meeting at 8:00 to discuss the issue and assist in setting up some checks and balances to resolve the issue.

Mayor Skeet gave a brief Maintenance update. He said the maintenance staff has been busy with brush pickup. They have also started work on the drainage ditch issue on Depot Street. Trustee Graham mentioned that on the pipe they pulled out today the whole bottom was rotted. He also said that Chris from Chatfield shot the site with a transit for the correct grade and that the Town assisted in cleaning out the ditch. Work is scheduled to continue and be finished up by the end of the week.

The Mayor also brought up the cost of the monthly roll-off and suggested putting it out for bid to see if costs could be reduced. Clerk will set up an ad to be run.

Trustee Graham said the new flagpole is up at the plant, landscape timbers were obtained to enclose it and

that the Town donated some mulch to fill it in. He also mentioned that Jim from J&L did the flower beds at the sewer plant. The Board was also informed that the new Brush Hog is in.

The recent walk-through of the Drainage Grant project route by Mayor Skeet, Trustee Graham and Chris from Chatfield Engineers was discussed. It was mentioned that the heavy spring thaw has washed out some areas and there is a lot of silt and brush growing in. It will need some manual work with weed-whacker, etc. The Mayor and Trustee Graham also mentioned they were amazed at the amount of debris and trees already in the creek. Trustee Graham said the general consensus is that the recent “clean up” by the contractors is unsatisfactory. The contractor will be contacted to return to correct the situation.

Trustee Graham said in the Sewer Department they have installed a hoist system for the pump and the Electrician has put in a new breaker and 220 line in the Clarifier room. He also said there is a community service person there this week and another will be starting next week.

With regard to the upcoming WQIP Sewer Grant, Trustee Graham mentioned that he and Brad Lang will be going July 23<sup>rd</sup> to Byron to observe a membrane system plant, which is the type that is being planned for with the Sewer Grant. It was mentioned that our bids should be going out sometime in September for contracting the job when all necessary permits and preliminary paperwork is completed.

Clerk presented Board with Budget Modification paperwork from the Drainage Grant administrator for approval.

Motion by Trustee Graham and seconded by Mayor Skeet to approve the CDBG Budget Modification.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Brief discussion took place regarding the progress on the J & L Market project. It was mentioned that they will be receiving tax exemptions courtesy of the Genesee County Economic Development Corporation (GCEDC).

	Date	Gen. Fund Ckg	Sew.Fund Ckg	True Gen Bal	Cap. Res. Ckg
Ckg Balance on hand	06/14/11	14,862.23	(4,974.40)		502.43
Receipts to	7/11/11	107,819.05	722.04		
Interest to					
Balance	7/11/11	122,681.28	(4,252.36)		502.43
Disbursements to	7/11/11	(35,529.39)	(2,659.79)		
Subtotal	7/11/11	87,151.89	(6,912.15)		
Payables	7/11/11	(6,670.38)	(9,686.88)		502.43
Ckg Total	7/11/11	80,481.51	(16,599.03)	63,882.48	
SavingsTotal	7/11/11	441,116.92			245,787.97
Interest to	7/11/11	72.51			40.41
	7/11/11	441,189.43		441,189.43	<u>245,828.38</u>
Total Cash on Hand	7/11/11	521,670.94	(16,599.03)	505,071.91	246,330.81

Motion by Trustee Lauer, seconded by Trustee Peterson to approve Treasurers report.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Vouchers: #215186 thru 215218

General Fund - Total Am't = \$42,199.77

Sewer Fund - Total Am't = \$12,346.67

Motion by Trustee Peterson and seconded by Trustee Graham to pay the above General and Sewer bills.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Some discussion took place regarding upcoming part-time Court Clerk applicant interviews.

Motion was made by Mayor Skeet and seconded by Trustee Graham to go into executive session to discuss personnel issues at 8:17 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Clerks Thomas and Beal left the meeting.

Motion was made by Trustee Graham and seconded by Trustee Bielec to go out of executive session at 8:24 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			

Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Clerks Thomas and Beal rejoined the meeting.

Brief conversation took place regarding the status of the Corfu Plaza. Trustee Bielec questioned if the owner had applied for a building permit yet as he had heard that on July 7<sup>th</sup> the owner had a final meeting with a Dollar Store. No building permit has been applied for as yet.

Attorney Dave Saleh joined meeting at 8:30 pm.

Dave Saleh offered to do research on the ticket discrepancy and see how the situation can be fixed. He said he will research other municipality's procedures regarding the Tracs system and any legal issues such as the statute of limitations on tickets issued. He would like to help set up and streamline a procedure between the police and court for the tickets issued. He said he would like to use Village Attorney Kevin Earl as a resource to help.

Motion was made by Trustee Graham and seconded by Trustee Bielec to adjourn meeting.

The motion was passed on the following vote:

<b>VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Meeting was adjourned at 8:56 pm.

Sandra Thomas  
Clerk Treasurer