

April 2, 2012

Mayor Skeet opened Annual meeting at 6:30 pm.

Members Present: Mayor Skeet, Trustees Peterson, Graham and Lauer. Also present was newly elected Trustee Art Ianni and Deputy Clerk Denise Beal.

Motion made by Trustee Graham and seconded by Trustee Lauer to approve minutes of 3/26/12 Committee and Budget meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			
<b>RESULTS</b>	<b>PASS</b>			

Communications:

- 1) Rec'd SEQR negative declaration from the Town of Pembroke for the Sewer Project.
- 2) Rec'd ck# 3600384235 in amt of \$1,169.13 from Nat'l Grid for qtrly Utility tax.
- 3) Rec'd ck#7707 in amt of \$763.63 from Denise Beal for Health Ins. payment.
- 4) Rec'd WW Facility Operation Report & DMR for Feb. 2012 from Camden.

Clerk Thomas administered Oath of Office to Ken Lauer and Arthur Ianni as Trustee for two years.

Clerk presented Board with Journal entry to record Village share of February 2012 fines, and Journal entries for March 2012 Deposits in General and Sewer accounts for approval and signatures. Clerk also gave Board updated Operating Statement for March 2012.

Motion was made by Trustee Graham and seconded by Trustee Ianni to move the following Resolution: **RESOLVED:** That the Village of Corfu hereby re-adopts the Reciprocal Municipal Agreement whereby the Code/Building Administrator for the Town shall administer and enforce all of the provisions of the New York State Uniform Fire Prevention and Building Codes within the Village in the absence of the Village Code Enforcement Officer; and the Village Code Enforcement Officer will assist the Town in a like manner as per attached Municipal Cooperation Agreement.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion by Trustee Peterson and seconded by Trustee Lauer that the Batavia Daily News be designated as the official newspaper.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			

Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion by Trustee Graham and seconded by Trustee Ianni that M&T Bank, Corfu, NY be designated the official depository of the Village of Corfu, and that Investment Policy remain the same as adopted December 8, 2008. (See Attached)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion by Trustee Lauer and seconded by Trustee Ianni that the Village Board meeting be held second Monday of each month at 7:00 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion by Trustee Graham and seconded by Trustee Lauer that the Board establish a mileage rate of \$.45 per mile to be paid to those employees designated to receive mileage.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion by Trustee Ianni and seconded by Trustee Graham to establish special meetings of the Board of Trustees as follows:

The Mayor and Trustees of the Village shall constitute the Board of Trustees thereof. The Board shall meet at seven o'clock in the evening of the first Monday in the month following the annual election and such meeting is known as the annual meeting of the Board. The Board shall hold other regular meetings at such times and places in the Village as it shall by resolution provide. Special meetings may be called by the Mayor or any two Trustees, by causing a written notice, specifying the time and place thereof, to be served upon each member of the Board, personally, at least one hour, or by leaving a notice at his/her residence or place of business with some person of suitable age or discretion, at least twenty-four hours before the time of the meeting, or by mailing such notice at least seventy-two hours before such meeting. Any meeting may be adjourned to a later date, but not for more than three weeks. (See Section 87 of Village Law)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Public Works and Public Safety Committee meetings will be held the fourth Monday of the month at 7:00 pm.

Mayor Skeet made the following appointments:

That Mark Boylan is appointed Village Attorney for a term of one year.

Motion by Trustee Graham and seconded by Trustee Lauer to approve the above appointment.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Mayor Skeet appointed Trustee Albert Graham as Deputy Mayor for term of one year.

Motion by Trustee Lauer and seconded by Trustee Ianni to approve the above appointment.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Pursuant to Village Law 5-524(6) motion by Trustee Graham and seconded by Trustee Peterson to move the following resolution:

**RESOLVED:** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and discounted invoice charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows;  
**AND** that this resolution is effective immediately.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			

Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee Lauer and seconded by Trustee Graham that Procurement Policy and Credit Card Policy remain the same as adopted Feb. 28, 2011.(See Attached)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee Peterson and seconded by Trustee Lauer that Fair Housing Policy and Grievance Procedure remain the same as adopted March 14, 2011. (See Attached)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee Lauer and seconded by Trustee Graham that Conflict of Interest Policy remains the same as adopted March 28, 2011. (See Attached)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee Graham and seconded by Trustee Lauer that Shared Service Agreement remains the same as adopted March 21, 2011. (See Attached)

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Mayor Skeet reappointed Judge David O'Connor as Acting Justice.

Motion by Trustee Graham and seconded by Trustee Lauer to approve the above appointment.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Mayor Skeet updated the Board on information received from Attorney Boylan regarding appointments of Planning and Zoning Board of Appeals members. Brief discussion took place and Board will set up date to have Planning and Zoning Board of Appeals members attend a meeting to discuss appointments.

Mayor Skeet also addressed the Board regarding proper procedure for public hearings related to him from Attorney Boylan. He reminded the Board that a public hearing is specifically to hear what the public has to say regarding the topic of the hearing. The Board is not supposed to comment or react emotionally, just to listen.

Mayor Skeet mentioned the Ford Explorer went in for some Warranty work.

Budget portion of the meeting began at 7:10 pm. Mayor Skeet said the goal of this meeting is to arrive at a final draft of the Budget.

The need for transfer of \$80,000 from General to Sewer in the upcoming budget to cover sewer expenditures was questioned. Discussion began about sewer rates, whether they should be raised and how the addition of Pembroke flow would potentially affect the rates.

Village resident Dave Saleh arrived at the meeting at 7:15 pm and brief discussion took place regarding the planning board and the progress on the potential rezoning of the Market area as a Neighborhood Business District.

Discussion returned to sewer rates. It was mentioned that with no large commercial business in the Village and the limited population there are not enough customers to cover the fixed costs of the plant. It was also mentioned that when the plant was built it was built oversize to accommodate the additional flow of Pembroke and Darien, but at that time plans fell through for them to tie in. Due to those circumstances the General fund has consistently had to support the shortfall in the Sewer fund. With the addition of the Pembroke businesses, school and other customers the shortfall should be covered. With the added flow, the fixed costs should only increase minimally. Potentially the more flow and customers the plant has, the lower the rates should be.

Mayor Skeet suggested rather than raising sewer rates at this time to reassess the situation after Pembroke is all hooked up and running. After brief further discussion it was decided not to raise sewer rates at this time.

Dave Saleh left the meeting at 7:48 pm.

To finalize budget Board was requested to make a decision regarding whether salary rates would remain the same or be increased. Brief discussion took place regarding the additional insurance costs that would be coming out of employee pay due to the increased insurance rates.

Motion was made by Mayor Skeet and seconded by Trustee Graham to go into executive session to discuss pay rates at 7:59 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			

Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>5</b>			
<b>RESULTS</b>	<b>PASS</b>			

Clerk Thomas and Deputy Clerk Beal left the meeting. Trustee Graham left the meeting at 8:20 pm.

Motion was made by Trustee Ianni and seconded by Trustee Lauer to go out of executive session at 8:23 pm. Clerks rejoined the meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham				X
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Mayor Skeet said the Board made the following decision regarding pay rates: Regular full and part-time maintenance and office employees and crossing guard would receive a 2% increase and police officers would receive their incremental increases. Court Clerk and Assistant Court Clerk would receive the 2% increase at their one-year anniversary. Board members, Police Administrator, Village Justices, Planning and Zoning Officers and Historian would not receive increases.

Motion was made by Trustee Lauer and seconded by Trustee Ianni to implement the above pay rate increases in the 2012-13 budget.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham				X
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Mayor Skeet asked Deputy Clerk Beal if she would be interested in working 3-4 hours on Saturday mornings. She said she would let him know.

Potential departmental and line item cuts were considered. It was decided to decrease Permanent Improvement account by \$6000 and transfer that amount to potential Attorney fees. Brief discussion took place regarding protocol for contacting the Attorney.

Mayor Skeet contacted Sergeant Jim Meier regarding the Police Equipment budget. It was agreed that budget for Police equipment would be reduced by \$5000.

Conversation took place regarding summer help filling in to help in Maintenance department when Mike and Jesse are involved with the Sewer Grant. After some discussion it was agreed that summer help hours be increased from 190 hours to 380 hours.

Board discussed whether tax rate should be increased due to the amount of fund balance that would be affected by the proposed budget. They decided not to raise rate.

Motion made by Trustee Lauer and seconded by Trustee Ianni to adjourn meeting at 9:04 pm.

The motion was passed on the following vote:

<b>VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Todd Skeet	X			
Trustee Al Graham				X
Trustee Ralph Peterson	X			
Trustee Ken Lauer	X			
Trustee Art Ianni	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Sandra Thomas  
Clerk Treasurer