

March 5, 2012

Mayor Skeet opened budget meeting in the Court room at 6:32 pm.

Members present were Mayor Skeet, Trustees Graham, Lauer and Peterson. Trustee Bielec was absent. Also present were Katleen Dethier, Ann Amidon, Stacey Anderson and Diana Reding representing the Corfu Free Library.

Ms. Dethier said they would like to brainstorm on how the Village and the Library can help one another.

Mayor Skeet mentioned that due to the Sewer grant the Village is scaling back all department expenditures to a minimum to keep from having to depend on the taxpayers to pay extra for the Village portion of the grant. He said at present the budget for the contribution to the Library is the same as last year.

Ms. Dethier and Ms. Anderson spoke about possibility of the Village assisting with grounds maintenance at the Library such as lawn mowing, bush trimming, snowblowing etc. Mayor Skeet said it may be a possibility via a shared service agreement and will check with the Village Attorney on the legality of it. Mayor Skeet also spoke about wanting to keep lines of communication open with all the various groups such as the library and school. He mentioned ways the Village and school have cooperated with one another for various needs.

The Library representatives left the meeting at 6:52 and meeting resumed in the Conference room. Board proceeded to review budget requests from each department beginning with the Court. Brief discussion took place regarding amount of hours the part time court clerk might be needed and it was decided to keep it at the 20 hour per week level. Items questioned by the Board was the need for an additional fax line for the Court and the request of the Court to remove the expense for the Village Prosecutor from the Court budget and place as a separate line item under the Village. The Board determined the prosecutor would remain as a Court expense. Fax line will be checked into. Requests for pay increases were discussed and it was determined for the time being to leave them at their current level.

Office budget was reviewed. Board requested clerk to add cost for deputy clerk to get her Notary license. Clerk mentioned one possible cut that could be made is the expense for a single audit that was budgeted for due to the Sewer grant depending on projected timing of the onset of the grant expenditures. A single audit is required if \$500,000 or more of grant funds is spent during the fiscal year. If \$500,000 or more of the Sewer grant funds are not spent by May 31, 2012 a single audit may not be necessary for this current fiscal year. Engineers will be consulted as to expected time frame for expenses on the grant.

It was also mentioned that as of the Sewer grant budget most recently received from grant administrator Hiedi Librock, an additional \$100,000 will need to be budgeted for grant expenditures. Some of this would be offset by in-house labor, etc. More information should be available after the next joint sewer meeting.

Police budget was reviewed. Clerk informed the Board that equipment request was reduced by \$5000 per Jim Meier email. Brief discussion took place regarding the possibility of setting up a dedicated line item to put aside some money each year towards a future police car or dump truck.

Budget requests from electrician Norm Waff were reviewed. It was brought up that he had been originally hired on an "as needed" basis, but has been working regularly one day per week. Trustee Graham said he will check with the Engineers to find out what electrical work may be needed for the upcoming sewer project. It was mentioned to possibly have Norm attend the next budget meeting.

Clerk requested the Board make a decision on the Health Insurance due to the deadline to continue coverage. Options were briefly discussed and it was decided to continue with the current plan. Further discussion took place regarding the increase in the rates and it was suggested that the increase for coverage is in essence a raise for the employees. Discussion took place regarding not giving standard pay increase for the coming year to account for the higher insurance costs. It will be discussed further.

Motion was made by Trustee Graham and seconded by Trustee Peterson to approve continuation of Independent Health Flex Fit coverage.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec				X
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Due to one of the Election Inspectors having become unavailable for the upcoming election, clerk requested approval of Winifred Murray as Election Inspector.

Motion was made by Mayor Skeet and seconded by Trustee Graham to approve Winifred Murray as Election Inspector for the upcoming election.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec				X
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk also requested permission to order new Minute Book cover and Oath of Office forms from Williamson Law book.

Motion was made by Trustee Graham and seconded by Mayor Skeet to approve clerk to order new Minute Book cover and Oath of Office forms from Williamson Law book.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec				X
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk updated Board on email from Laura Landers regarding her being unavailable to attend the meeting of March 12<sup>th</sup>. It was decided to postpone having Laura Landers in until the March 26<sup>th</sup> meeting. It was also agreed that two bound copies of the audit would be sufficient.

Mayor Skeet mentioned to the Board that with trade in of old trailer a new one would cost the Village about \$4500.00. Replacement of axle and tires on the old one is estimated at \$1013.00. He requested the Board think about possible replacement and it will be further discussed later.

Motion was made by Trustee Peterson and seconded by Mayor Skeet to adjourn meeting.

The motion was passed on the following vote:

<b>VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Dave Bielec				X
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Meeting was adjourned at 8:43 pm.

Sandra Thomas  
Clerk Treasurer