

October 7, 2013

Deputy Mayor Bielec opened the Committee meeting at 6:37 pm in the absence of Mayor Peterson. The meeting began with the Pledge of Allegiance. At 6:38 pm Deputy Mayor Bielec opened the Public Hearing to discuss Local Law No. 4 of 2013 entitled "A Local Law Amending the Law known as the Village of Corfu Zoning Law" regarding establishing Neighborhood Business Districts.

Members present: Deputy Mayor Bielec, Trustees Busch, Ianni and Lauer, Planning Board Chairperson Dave Saleh and several Village residents.

Planning Board Chairperson Dave Saleh explained Neighborhood Business Districts, read the text of the law and elaborated on how establishing such Districts could help the Village attract different businesses. He reviewed a map indicating what areas are proposed be included, explaining that those areas already have existing non-conforming uses in what are currently zoned as residential zones. The goal is to get those properties into permitted use. These areas would essentially accept both residential and permitted business use once the Law is in place.

Resident Linda Tucker questioned how this would impact assessed values on existing properties. Mr. Saleh said he could not be certain, but was sure the Town assessor could give her an idea of what effect it would have on assessed property values.

Since there were no other questions regarding the Neighborhood Business districts, Mr. Saleh updated the Board on the recent meeting he had with Mark Masse from GCEDC and Jill Babinski from Genesee County Planning. He said they met to see what could be done to help the Village, especially for existing stress properties. He said there are grant opportunities out there especially for "blighted properties". He added that their advice was to first update the 2006 Village Comprehensive plan, since long-term plans and projections are what the majority of grants are looking at. Mr. Saleh said the first step would be to form a committee which should include Planning Board members, one or two Village Board members and public representation to work on the Comprehensive plan.

One other item that came up was the Village Flood Plain situation. The Army Corps of Engineers and DEC are the organizations that designate what areas are determined Flood Plains. A majority of Corfu appears to fall under this designation, severely limiting any building or new business development, not to mention homeowners that are now being hit with the costly necessity of obtaining flood insurance due to being reclassified as being in a Flood Plain. It was suggested the Village should involve our local Assemblyman Steve Hawley regarding the reclassification and how it is affecting the Village.

It was suggested that the Planning Board and Village Board meet jointly to further discuss the Comprehensive plan and Flood Plain situation. This meeting would begin the process of establishing a new Comprehensive Plan, working toward opening up the Village for grants and attracting new businesses. It was decided to have a Joint meeting set for Tuesday, October 22<sup>nd</sup> at 7:00 pm. Clerk will advertise the meeting.

Motion was made by Trustee Ianni and seconded by Deputy Mayor Bielec to close the Public Hearing for Local Law #4 of 2013 at 7:10 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Some discussion took place regarding the Dissolution study and having J. O’Connell & Associates prepare and submit for a grant application for the study. J. O’Connell & Associates have submitted a contract proposal for a total of \$3000 for the preparation and submission, with \$1500 due upon contract signing and \$1500 due when application is submitted. Trustee Lauer questioned if any other quotes had been looked into or if Jean O’Connell could be talked to about possibly lowering the cost due to the tight budgetary constraints the Village is under. Deputy Mayor Bielec said we do have \$5000 budgeted for Grant writing but could check into it.

Motion was made by Deputy Mayor Bielec and seconded by Trustee Ianni to approve having J. O’Connell & Associates prepare and submit for a grant for a Dissolution study.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Dave Saleh left the meeting at 7:16 pm.

A brief explanation took place regarding Special Inspections for performing soil compaction tests and concrete strength tests as per Contract Specifications for the WQIP Sewer Project. Clerk mentioned that three proposals had been received by Chatfield Engineers and their recommendation had been for SJB Services Inc. Due to the progress of the work at the Sewer Plant and in order to not incur costly delays to the contractors, the Deputy Mayor and three Trustees had been contacted on September 24, 2013 by phone and all gave verbal approval to accept the proposal of SJB Service.

Motion was made by Deputy Mayor Bielec and seconded by Trustee Lauer on September 24, 2013 to move the following Resolution;

**RESOLVED** that the Village of Corfu Board of Trustees approve acceptance of the contract of SJB Services for Special Inspections for performing soil compaction tests and concrete strength tests as per Contract Specifications for the WQIP Sewer Project.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Communications:

- 1) Rec’d e-mail from Valerie Ansuini of J. O’Connell & Assoc. with response from Phil Gallagher of NYS DEC approving DPW in-kind service and Camden group as contractor as long as Camden Group pays prevailing wage.
- 2) Rec’d ck#226877 in amt of \$334.29 from Nat’l Fuel for quarterly Utility Tax.
- 3) Rec’d ck#56270345 in amt of \$165.54 from Frontier for quarterly Utility Tax.
- 4) Rec’d ck#623320 in amt of \$23.13 from Granite Telecomm. for quarterly Utility Tax
- 5) Rec’d ck#7000450832 in amt of \$1029.30 from Nat’l Grid for quarterly Utility Tax.
- 6) Rec’d ck#1015 in the amt of \$36,479.75 from Judge O’Connor for September fines.
- 7) Rec’d \$.25 cash from Village resident for one copy made.

- 8) Rec'd e-mail from Dave Saleh re intentions to resign as Planning Board Chairman in 2014 due to potential relocation out of Village.
- 9) Rec'd e-mail from John Good written to Petals & Plants re clean up of greenhouse.
- 10) Rec'd e-mail from J. O'Connell re quote for service to apply for grant to study Dissolution of the Village.
- 11) Rec'd e-mail from Atty Mark Boylan re: phone contact with Mayor Peterson re: Medical leave and resignation.
- 12) Rec'd e-mail from Jeff Smith of Municipal Solutions re: Bond Information.
- 13) Rec'd notice from Batavia Daily of rate increases to take place Nov.1,2013 for Affidavits and mailed tear sheets.
- 14) Rec'd paperwork from M&T Bank to update Safe Deposit box agreement.

Motion was made by Trustee Ianni and seconded by Trustee Busch to approve minutes of September 23, 2013 committee meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Brief update was given regarding Attorney Boylan's phone conversation with the Mayor regarding written notification of following his doctor's advice regarding medical leave and his intentions regarding resignation. Permission to forward mayor emails was also briefly discussed.

Trustee Ianni gave a brief Police update. He referred to Officer Retzlaff who said the Crown Victoria is due in next week. He said it was currently at FM Communications getting new cage and light system installed. He added that the 2009 Impala is at Delacy Ford. Trustee Ianni said there were no new updates on the lawsuit or union.

Clerk reminded Board that the Court office is closed October 7<sup>th</sup>-10<sup>th</sup> while the Court Clerk attends the Clerk's Conference in Albany. The Court JCAP grant was also discussed. At present Court Clerk Yasses and Judge O'Connor did not intend to apply for the grant. It was suggested that since the deadline has been extended and the Village can apply on behalf of the court, that a Security System for the Offices and entrance be applied for. Trustee Lauer said he would get updated quotes from the companies he previously got quotes from. Clerk Thomas said she would speak to Judge O'Connor and Court Clerk Yasses regarding their assistance in the portion of the application requiring Court information.

Motion was made by Deputy Mayor Bielec and seconded by Trustee Lauer to move the following Resolution:

**RESOLUTION AUTHORIZING APPLICATION FOR FUNDS FROM THE 2014 JUSTICE COURT ASSISTANCE PROGRAM**

RESOLVED, the Village of Corfu Board hereby authorizes Village Justice David O'Connor to file an application for office security funding from the New York State Office of Court Administration 2014 Justice Court Assistance Program.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			

Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk Thomas directed the Board's attention to the paperwork they were given at the beginning of the meeting. The Operating Statement for the period ending September 30, 2013 was briefly explained indicating that it shows where each department stands in the budget at this time.

The other item the clerk explained was a comparison sheet of expenses for National Grid since the Village switched from National Grid to New Wave Energy as the supplier. The spreadsheet shows a continual increase in supply cost per kwh since signing on with them, resulting in an over \$570 increase at the Sewer Plant alone in one month. Clerk informed the Board she will attempt to ascertain if National Grid supply charges have also increased at a comparable rate.

Board discussed whether Halloween hours will remain the same as previous year on October 31<sup>st</sup> from 6:00 pm – 8:00 pm.

Motion was made by Trustee Ianni and seconded by Trustee Lauer to designate Halloween hours to be October 31<sup>st</sup> from 6:00 pm – 8:00 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Clerk informed Board of another Officer going over his uniform allowance and requested permission to send the officer a letter requesting payment of the overage.

Motion was made by Trustee Ianni and seconded by Trustee Lauer to approve clerk to send letter requesting payment of the overage on uniform allowance to Officer Delacy.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Trustee Ianni brought up the subject of the previously proposed locker room to be built in the police garage for the Officers. He mentioned that in investigating the area he felt it might make more sense to revamp an existing storage area in the Sewer Plant, which he feels would fit the lockers and a bench. He also suggested that the officers be given access to the Sewer washroom. He mentioned since all the building materials had previously been paid for but never picked up, a credit could be issued to be used for what might be needed to revamp the storage room and balance for other things.

It was mentioned that there is a Joint Sewer progress meeting taking place on Tuesday October 8<sup>th</sup> at 9:00

am. Trustee Lauer said he plans to go.

A couple of questions were raised regarding the bill paying. One was for the Verizon cell phone. Clerk said she will take care of cancelling it. Trustee Ianni said he had some questions regarding Maintenance time cards. It was decided that since individual employees time cards were going to be discussed, the Board should go into executive session. Prior to going into executive session they suggested Pam Ware give her update on the Winterfest.

Pam Ware said she has revamped the letter to send to merchants and now has a “Hold Harmless” form for all participants. She said her committee will be meeting on Tuesday evening October 8<sup>th</sup> at 6:30 for anyone who would like to join them.

It was also mentioned that a correspondence had been received from Town Superintendent Ed Mileham regarding the 3% increase on the rent payment not having been included on the last check. The contract was not signed until after the last rent check had been paid. Clerk said she would take care of it.

Motion was made by Trustee Ianni and seconded by Trustee Busch to go into executive session to discuss Maintenance personnel issues at 7:53 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Motion was made by Trustee Ianni and seconded by Trustee Busch to come out executive session at 8:05 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Trustee Ianni said they had discussed requesting both Maintenance employees and Camden Group to match the hours of the on-site contractors as closely as possible.

	<u>Date</u>	<u>Gen. Fund Ckg</u>	<u>Sew.Fund Ckg</u>	<u>Cap. Proj Fund</u>	<u>True Gen Bal</u>
Ckg Balance on hand	09/09/13	106,239.50	(22,296.42)	(18,739.62)	
Receipts to	10/07/13	68,017.07	933.92	0	
Balance	10/07/13	174,256.57	(21,362.50)	(18,739.62)	
Disbursements to	10/07/13	(33,170.71)	0.00	-2178.00	
Subtotal	10/07/13	141,085.86	(21,362.50)	(20,917.62)	
Payables	10/07/13	(6,758.24)	(8,104.02)	(9,953.96)	
<b>Ckg Total</b>	10/07/13	<b>134,327.62</b>	<b>(29,466.52)</b>	<b>(30,871.58)</b>	<b>73,989.52</b>

		General Fund	Capital Reserve	Sew. Repair Res	Total Savings
SavingsTotal	07/31/13	178,052.18	247,127.86	35,772.25	460,952.29
Interest Credit					
Interest Credit	08/31/13	22.68	31.48	4.56	58.72
Balance		178,074.86	247,159.34	35,776.81	<b>461,011.01</b>

NOTE: September Savings bank statement did not arrive in time for the October 7, 2013 meeting.

Vouchers: #216269 thru 216303

General Fund – Total Am't = \$39,928.25  
Sewer Fund - Total Am't = \$ 8,104.02  
Capital Project Fund - Total Am't = \$12,131.96

Motion made by Trustee Ianni and seconded by Deputy Mayor Bielec to pay general and sewer bills.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Motion made by Deputy Mayor Bielec and seconded by Trustee Busch to approve Treasurer's Report.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Brief update was given on the October 1<sup>st</sup> Bond meeting held with Jeff Smith of Municipal Solutions, Valerie Ansuini of J. O'Connell and Laura Landers of Freed Maxick auditors. One of the items discussed was to check with Mark Boylan or Mark Masse regarding a letter being sent to the Town of Pembroke requesting the \$75,000 earmarked for the Village from GCEDC and the \$250,000 from the Town. Mr. Smith also said he would forward a sample resolution and ad for public referendum for if the Village opts to transfer some funds from the Sewer Repair Reserve account.

Clerk Thomas read a Sewer Project Report from Al Graham of Camden Group. (See attached). A memo from Mr. Graham was also relayed to the Board that a Main Lift Station pump needs to be rebuilt and will run approximately \$3000.00. Trustee Ianni said he thought there were always spares on hand and wondered if the rebuilt was necessary at this time.

Motion made by Deputy Mayor Bielec and seconded by Trustee Lauer to approve having the pump for the Main Lift Station rebuilt.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
------	-----	----	---------	--------

Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni		X		
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>3</b>	<b>1</b>		<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

It was questioned where the living situation at the American Family Market stood at this time. It was suggested to check with the Planning Board and John Good.

Motion was made by Deputy Mayor Bielec and seconded by Trustee Lauer to adjourn the meeting.

The motion was passed on the following vote:

<b>VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mayor Ralph Peterson				X
Trustee Keith Busch	X			
Trustee Dave Bielec	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
<b>VOTE TOTAL</b>	<b>4</b>			<b>1</b>
<b>RESULTS</b>	<b>PASS</b>			

Meeting was adjourned at 8:20 pm.

Sandra Thomas  
Clerk Treasurer

**Denise Beal**

---

**From:** villageofcorfu [villageofcorfu@frontiernet.net]  
**Sent:** Monday, October 07, 2013 3:27 PM  
**To:** clerk@corfuny.com  
**Cc:** denise beal  
**Subject:** CG sewer project,October 2013  
**Attachments:** header.htm; image001.jpg

OCTOBER 7, 2013

### Sewer Project Update

Contractor has had a problem from the outset with water and sand. They have had to extend the set back several feet, install steel plates, and jersey barriers to hold back the walls from caving in. They also install a sump pit and two pumps to help control the water. I would say they are about two weeks behind schedule but hope to set the foams and get the concrete poured this week.

The plan is to then move on to the head works building and blower room then get the drying bed footer poured so all the concrete is done before bad weather moves in.

We met with the electrical foreman on Friday. I ended up calling Norm in and had Jon from Chatfields to go over the specks. Several questions were raised and it was decided to write down a list of questions from Norm and the foreman to present to the electrical engineer for review.

It looks like we got our 20% minority contracting covered per the rules of the grant and ok'd by Val. At this point we can go ahead with bidding out material according to the Village buying guidelines.

The D.E.C. has also ok'd Jesse and Mike for in kind service and Camden Group as a contractor on the project. They did not ok Camden for in kind service but saw the savings that they create as a contractor.

We plan on replacing the two by pass valves this week and we are gathering the materials to complete the plant lift station by the middle of November. All subject to material availability. We are continuing to work with kutters Cheese to create a pretreatment permit for both the old and new locations.

We have a construction meeting on 10/8/13 at 9 AM if any of you would like to attend.

Western New York Manager  
Camden Group  
Al Graham

10/7/2013