

October 9, 2017

Mayor Johnson opened the Board Regular meeting at 6:32 pm, followed by the Pledge of Allegiance.

Members present: Mayor Johnson, Trustees McMartin-Eck, Lauer and Sargent. Trustee Graham arrived at 6:45 pm. Also present were Deputy Clerk Denise Beal, Officer Gene Nati and Glenn Eck of Camden Group. Attorney Dave Saleh arrived at 6:40 pm.

Brief conversation took place regarding advertising for the new part-time Court Clerk applicant. Clerk advised the Board of the Residency Law regarding the Clerk being required to be a resident of Genesee County, as well as the request by Judge O'Connor to run the ad in the Pennysaver. It was suggested to look into other avenues such as through the Civil Service website. Attorney Saleh requested the Clerk to send him a copy of the Local Law.

Letter from Tom Dix of Potter Lumber was read to the Board in response to the prior meeting regarding using their fork lift for unloading trucks on Water Street creating pavement problems to the street. Discussion took place regarding his misinterpretation of the conversation from the prior meeting and possible solutions to the problem. The possibility of a local law being drafted was mentioned, but as it is only certain types of equipment doing the damage, it would be difficult to specify in a local law. Mr. Dix cited in his letter, if interpreted very loosely this could affect a number of delivery firms and moving companies. Even if stating any damage is the responsibility of the adjacent property owner, a law of any type regarding loading and unloading would be subject to interpretation. Attorney Saleh said he can check on Local Laws in other Municipalities.

Mayor Johnson said that evidence lockers are now in the Police Department and set up to receive evidence. He will be contacting Genesee County regarding evidence disposal. He also updated the Board on the progress of the Police Garage work being done. He said it is framed up and Norm has been working on the electricity.

Official Motion was made by Mayor Johnson and seconded by Trustee McMartin Eck to approve the purchase of tires for the Crown Victoria to be mounted at Al's Auto, and to have inspection done on the Crown Vic and Explorer. (See attached e-mails).

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Mayor Johnson said he was informed we should hear something on the bulletproof vest grant by the end of September or beginning of October.

Mayor Johnson also checked with the Board to make sure they had received the

copy of the Job description he had worked up for Officer in Charge. He said it is both an administrative and law enforcement position.

Motion was made by Trustee McMartin-Eck to send in the Job description for Officer in Charge to Civil Service for their approval.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Discussion took place regarding pending K-9 contract. Mayor Johnson questioned having made a motion at the prior meeting for an agreement to bring on the K-9. Clerk said she has no record of a formal motion, only conversation regarding potential content designating responsibilities, vehicle situation and deadline for Rocco’s certification.

Mayor Johnson made a motion, seconded by Trustee Sargent, to include Rocco and King in the K-9 contract, pending contract approval.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Officer Nati questioned what the wording in the K-9 contract would be. He said the Board would need to confirm the specialty for each dog, the handler’s responsibilities, vehicle usage and coverage, etc. He also added that the Union should be involved. He gave some description of what they do in Erie County. He mentioned he felt the Board was putting the cart before the horse.

Officer Nati also questioned the Officer in charge position the Board was creating and said it should be open to all officers. He also said the Union should be involved. He was assured that it would be posted for all officers to be considered.

It was questioned what would occur if none of the current officers should want the position. Trustee Graham suggested if none of the current officers were interested in the

position, the Board should be able to go outside the current officers to take the position.

Commercial training for trucks was discussed. Mayor Johnson said Officer Bartucca is working on getting himself and Officers Scanio and Leight into the upcoming seminar. Officer Nati said Officer Bartucca would not be able to be trained for commercial enforcement because he owns a company with a lot of commercial vehicles and it could be considered a conflict of interest. Officer Nati added he had heard there were some issues with Officer Bartucca's commercial vehicles. He also added that Officer Scanio would have difficulty due to his age.

Officer Nati also said there are a lot of requirements to the commercial training and that a 3-day seminar will not cover the training. Mayor Johnson said the seminar is to familiarize not certify. Officer Nati said the Board should have canvassed everyone to see who was interested in going. He questioned why not send younger Officers and it was suggested that once the younger officers complete all their training they are likely to go on to bigger police forces. Officer Nati said if the Board does not offer the training to all officers the Union is going to have a huge battle over it.

Motion was made by Mayor Johnson and seconded by Trustee Graham to send 2-3 Officers to the informational seminar being held on November 1st – 3rd, 2017.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Deputy Clerk Beal confirmed that new E-mail addresses have been sent out to all Officers, Board members, etc. Each individual will need to set up their own password and the Mayor said he wants everyone to start using the new addresses rather than have any Village E-mails go to any personal accounts. He would like to see it done by Friday so information can be sent out on the new addresses. He stressed NOT to use personal e-mails for Village business any more.

There was a brief conversation about putting in an impound lot and where it could go. Trustee McMartin-Eck questioned the area behind the Maintenance buildings, but was informed that area has been designated for sludge storage.

It was suggested to consider possibly allotting space back towards the creek. A buffer would need to be included between the building and the creek and a SEQR would be needed. We would also need an e-mail from DEC regarding their requirements.

Officer Nati left the meeting at 7:30 pm.

Trustee McMartin-Eck said Maintenance has been picking up a lot of leaves and

brush. She said Jesse also worked on the Police garage, did some patchwork on Prospect and has been working back and forth with the Town of Pembroke. She added the locks discussed at the last meeting have to be ordered on-line.

Motion was made by Trustee Sargent and seconded by Trustee Graham to approve having the blacktop sealed at the plant by Grizzly Concrete and Masonry at a cost of \$2850. (see attached e-mails).

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Clerk was questioned on reimbursement of police locks picked up and paid for by Mayor Johnson from Home Depot.

Motion was made by Trustee McMartin-Eck and seconded by Trustee Sargent to reimburse Mayor Johnson for the police locks picked up and paid for by Mayor Johnson from Home Depot.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Correspondence:

- 1) Rec'd ck#295320 in amt of \$315.03 from National Fuel for Utility tax.
- 2) Rec'd ck#7001270691 in amt of \$945.04 from National Grid for Utility tax.
- 3) Rec'd ck#1404 in amt of \$50.00 from Kyle Wruck for roofing permit.
- 4) Rec'd ck#9352 in amt of \$978.54 from Denise Beal for Oct. Health Ins.pymt.
- 5) Rec'd ck#1419 in amt of \$100.00 from for sewer tap-in fee from Tim Hortons.
- 6) Rec'd ck#1045 in amt of \$20.00 from Traci Wells for Winterfest Table fee.
- 7) Rec'd notification of yearly rate increase from Camden Group for Operations & Maintenance.
- 8) Rec'd ck#4024 in amt of \$60.00 from LindaKay Beaumont for 3 Winterfest tables.

Motion was made by Trustee Sargent and seconded by Trustee Graham to approve the minutes of the 9/25/17 committee meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

	<u>Date</u>	Gen. Fund Ckg	Sew.Fund Ckg	Celeb&Beauti f.	Ranz. Grant	True Gen Bal
Ckg Bal. on hand	09/11/17	266,041.89	(2,162.52)	3,139.23	(25,043.68)	
Receipts to	10/09/17	14,206.45	4,649.47	20.00		
Balance	10/09/17	280,248.34	2,486.95	3,159.23	(25,043.68)	
Disbursements to	10/09/17	(5,823.09)	(4,114.63)			
Payroll & Taxes to	10/09/17	(29,665.68)	0.00			
Subtotal	10/09/17	244,759.57	(1,627.68)	3,159.23	(25,043.68)	
Payables	10/09/17	(15,508.57)	(13,436.93)			
Ckg Total	10/09/17	229,251.00	(15,064.61)	3,159.23	(25,043.68)	192,301.94
Money Market		General Fund	Capital Reserve	Sew. Repair Res		Total Savings
SavingsTotal	08/31/17	178,598.50	247,886.09	38,882.94		465,367.53
Interest Credit	09/30/17	8.81	12.22	1.92		22.95
Balance	OK	178,607.31	247,898.31	38,884.86		465,390.48

OK

Capital Project Money Market Account

Balance	8/31/17	63.88
Interest Payment	09/30/17	0.00
		63.88

OK

Checks #218329 - #218364

General **\$50,997.34** incl. payroll
Sewer **\$17,551.56** incl. payroll

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to approve payment of Departmental bills presented and reviewed in monthly abstracts.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Motion was made by Trustee McMartin-Eck and seconded by Trustee Graham to approve Treasurer's Report.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Lauer	X			
Trustee Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Conversation took place regarding the Sewer Contracts. Attorney Saleh said that the Agreement should clarify exactly where the Town plant property, add copy such as "as shown in separate blueprints" and attach separate prints to the agreement. Attorney Saleh

also made the following change suggestions on the Amendment to the Agreement for Sanitary Sewer Service:

- Pg.2, #7: add more specificity
- Pg.2, #4: should read “expansions and improvements”
- Pg.2, #8: change to 10 years
- Pg.2, #9: add “in the Village’s reasonable determination”

It was also mentioned that in the Lease Agreement it should refer to the Pembroke Sewer Agreement being contingent on the Triton Land transfer. The Lease Agreement should also read ten (10) years. It should also be made sure that the Village has in writing that the Town will not raise the rent the Village pays on the offices.

Trustee Graham informed the Board that he had information that the Market building had been rented to a wine tasting/selling establishment.

Regarding the Fieldcrest Drive Project, they are waiting for the lift station, working on the paperwork for the force main. It was also mentioned that the stand of trees that had been left uncut can now be removed since the mating season for the long-eared bat is now over.

Attorney Saleh left the meeting at 8:25 pm.

Trustee Graham also informed the Board he had heard that the downtown plaza is waiting to close. At last report the potential new owner is working on an agreement with a grocery store from Albion and potentially a pizza parlor.

Conversation returned to the Court Clerk position. Trustee McMartin-Eck suggested the position be put on one of the free employment websites to see what kind of results we will get.

Trustee McMartin-Eck also brought up the idea of getting a plaque for an employee with 25 years of service. Clerk will check with plaque and trophy shop in Batavia we have used in the past for pricing.

Motion was made by Trustee McMartin-Eck and seconded by Trustee Sargent to obtain and award a public safety plaque to Charlie Lenhard for 25 years of service as a Village employee.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Lauer	X			
Trustee Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Plans for Police participation in handing out reflective stickers and candy for

Halloween were firmed up. Mayor Johnson said he will check with Oriental Trading.

Motion was made by Trustee McMartin-Eck and seconded by Mayor Johnson to purchase reflective stickers and candy for Halloween, not to exceed \$250.00.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Lauer	X			
Trustee Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Motion was made by Trustee Graham and seconded by Trustee McMartin-Eck to adjourn the meeting at 8:40 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
Trustee Sargent	X			
VOTE TOTAL	5			
RESULTS	PASS			

Sandra Thomas
Clerk Treasurer