

October 24, 2016

Mayor Johnson opened the meeting at 6:35 pm, followed by the Pledge of Allegiance.

Members present: Mayor Johnson, Trustees Lauer and McMartin-Eck. Trustee Graham arrived at the meeting at 7:25 pm. Also present were Village Police Officers Rich Retzlaff and Gene Nati and Tom Malecki of Malecki & Drescher Accounting and Deputy Clerk Denise Beal.

Tom Malecki introduced himself, presenting the Board with Financial reports from the 2015-16 audit their firm had recently completed. He had prepared a presentation comparing the Village of Corfu to 3 other communities showing various ratios with expenditures, revenues, long-term debt, real property tax, etc. He indicated that at present the Village appears to be in stable financial position. One of the items he pointed out that the Village is lacking is recording the value of the Village's capital assets, which entails buildings, equipment, grounds, inventory etc. Clerk questioned if the values determined by the insurance underwriter could be used as a part of the determination of asset values. He said it could be a starting point but the asset listing is not for replacement value, but original value and there is a formula for determining that.

Another area he suggested getting covered is developing a Journal Entry Policy and Computer Control Policy. He also said that any expenditure overage in a line item must be covered by a budget adjustment transfer prior to the expenditure. In short a check should not be written unless the money is in the budget.

Mr. Malecki closed by stressing that the Sewer Fund should be paying back prior year transfers from General Fund. He said his office will be sending the clerk a pdf file of the report so an electronic copy will be available.

Mr. Malecki left the meeting at 7:10 pm.

Officer Gene Nati addressed the Board pointing out some emails between the Union attorney and the Village attorney that he had gotten copies of regarding the Union negotiations that he had some questions and comments about. Village Board members informed Officer Nati that no conversation should take place between the Village and the Officers regarding the contract and that if he has any comments or questions to see the Union attorney. Officer Nati again tried to question the Board regarding contents of the emails. The Board again had to stress there would be no discussion of the Contract except with the attorneys, to which Officer Nati replied that the Police will be rejecting the proposal in its entirety.

Officer Nati left the meeting at 7:25 pm.

Officer Retzlaff briefly mentioned all the vehicles seem to be running smoothly at this time since the recent repair on the unmarked car. He also said there had been a problem with the court not receiving tickets from the Tracs program and that he had Bill Oliver from Genesee County working with him on Tracs program. Officer Retzlaff was able to print out missing tickets for the Court in time for Monday's Court session. Officer Retzlaff left the meeting at 7:26 pm.

Trustee Graham arrived at the meeting at 7:26 pm.

Clerk updated the Board on an email received from Matt Landers, the coordinator on the DWI Grant. He indicated the Village needs to submit detailed documentation of any DWI patrols and that the time will not be reimbursed to the Village at overtime rate although the full time officer had used overtime to conduct the DWI patrol on a concert day. Clerk questioned if the Board had any detailed information on the DWI patrol that could be submitted. Mr. Landers did accept the submission by the clerk for the Alco Sensors received, which has been reimbursed, and the submission by the clerk for the radar calibrations.

Clerk also relayed a question she had been asked regarding compensation to any officers no longer working for the Village should they get called in on a court case that occurred while they were employed with the Village. The response was that it is not in their contract.

Mayor Johnson informed the Board that three interviews for Police Officer have been conducted so far, with one other scheduled. He said one candidate had not yet completed phase 1 of his training and that the other two looked promising. He had background check releases for those two. When questioned he indicated he is considering hiring 2 part-time officers and possibly a third to fill in for Officer Scanio while he is gone this winter.

Motion was made by Mayor Johnson and seconded by Trustee Graham to approve the minutes of the October 10, 2016 regular meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
VOTE TOTAL	4			
RESULTS	PASS			

Clerk presented an amended Treasurer report for 9/12 – 10/10/16 due to a direct deposit received for Chips reimbursement of \$19,910.16 shown on the recent M&T statement as having been deposited on 9/16/16.

AMENDED TREASURER REPORT FOR 9/12/16 TO 10/10/16

	<u>Date</u>	Gen. Fund Ckg	Sew.Fund Ckg	Celeb&Beauti f.	Ranz. Grant	True Gen Bal
Ckg Bal. on hand	09/12/16	220,197.39	(52,294.47)	980.71	(23,683.68)	
Dir.Dep.Chips reimb	09/16/16	19,810.16				
Receipts to	10/10/16	9,382.25	5,498.10			
Balance	10/10/16	249,389.80	(46,796.37)	980.71	(23,683.68)	
NSF ck Dae Ju	09/22/16		(451.20)			
Disbursements to	10/10/16	(11,321.57)	(3,330.44)			
Payroll & Taxes to	10/10/16	(21,809.24)	0.00	0.00	0.00	
Subtotal	10/10/16	216,258.99	(50,578.01)	980.71	(23,683.68)	
Payables	10/10/16	(4,115.29)	(10,755.30)			
Ckg Total	10/10/16	212,143.70	(61,333.31)	980.71	(23,683.68)	128,107.42
Money Market		General Fund	Capital Reserve	Sew. Repair Res		Total Savings
SavingsTotal	08/30/16	178,491.40	247,737.47	35,860.52		462,089.39
Interest Credit	09/30/16	8.80	12.22	1.77		22.79
Balance	OK	178,500.20	247,749.69	35,862.29		462,112.18
						OK

Capital Project Money Market Account

Beg, Balance	8/30/16	154,770.94
--------------	---------	------------

Interest Credit	09/30/ 16	7.63
Balance		154,778.57

0.06%

OK

Motion was made by Mayor Johnson and seconded by Trustee Graham to approve the amended Treasurer report for 9/12 – 10/10/16.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
VOTE TOTAL	4			
RESULTS	PASS			

Communications:

- 1) Rec'd ck#8547 in amt of \$10.00 from Dan Burling for Zoning Permit.
- 2) Rec'd ck#9117 in amt of \$881.01 from Denise Beal for Health Ins. payment.
- 3) Rec'd Gift Certificate from Darien Lake Theme Park for Winterfest.
- 4) Rec'd Annual Report from Monroe County Water Authority.
- 5) Rec'd ACH Summaries from M&T Bank.
- 6) Rec'd Collateral update reports from BNY Mellon.
- 7) Rec'd Report of tickets written for September 2016 from NYS DMV.
- 8) Rec'd letter of Map Amendment for 5 Meadowbrook from FEMA.
- 9) Rec'd M&T general checking statement showing direct deposit of \$19,810.16 for Chips reimbursement on 9/16/16. (See amended Treasurer Report)
- 10) Rec'd ck#306350702 in amt of \$20.00 from Metro reporting for accident report.
- 11) Rec'd Shared Service Agreement from Town of Darien.
- 12) Rec'd notification of direct deposit of \$47,903.77 from Genesee Co. Treasurer for quarterly Sales Tax revenue.

Clerk reminded Board of her pending absence for about a month starting November 8, 2016 due to upcoming surgery. The Deputy Clerk will be covering the majority of the time the clerk generally covers, except Tuesday and Thursday mornings.

Clerk relayed a memo from Judge O'Connor regarding reinstating a position of Constable for the Village. After brief discussion the Board said they did not feel the extra position was needed.

Trustee McMartin-Eck said there was no Maintenance report.

Trustee Graham informed the Board that Camden is fighting with the lab they use for getting results. He also mentioned they would like to go into an agreement with Koester to regularly check the lift station pumps and blowers for service. It would be similar to the agreement we have with Penn Power to check and service the generators. He said the agreement with Koester would be approximately \$1,250 per year. Trustee Graham said he will have Koester draw up the agreement and the Board can decide on approval when they get a copy of the agreement.

Trustee Graham also said he has spoken to Tim Horton's regarding the requirements for them to hook into the sewer. He is getting information on flows. He said they will require a grease trap the same as any establishment that serves food. It was questioned if the Village has to accept anyone that the Town wants to hook into the sewer. Trustee Graham said the Sewer Use Law includes that the Village can turn down any hook-ins they feel they need to. He said it is the Superintendent of the Sewers that makes the decision in conjunction with the Board.

Trustee McMartin-Eck said that Brian Schollard has been taking the Code Enforcement classes. She informed the Board that he said his instructor informed him that he can start doing letters and some other paperwork regarding Code Enforcement while finishing up his classes. Clerk mentioned checking with Civil Service regarding this as they would have to approve his being hired and what job description would be used.

DATE	INV #	VENDOR	DESCRIPTION	AMT DUE	DUE DATE
9/9/2016	90916	Dave Barsuk	Main Lift- Equip. Rental for Blacktop Job	670.00	10/25/2016
10/6/2016	100616	Dave Barsuk	3 Rolloffs-Delivery & Disposal Fee	1,500.00	10/25/2016
10/11/2016	162850002479	BlueCross BlueShield	November 2016 Health Insurance	3,812.56	11/1/2016
10/13/2016	204869	Falcone Electric	Cable pulling grip tool, GFCI receptacles	139.81	11/10/2016
10/13/2016	101316	Julichers Auto Svc.	Repair wires in Crown Vic	176.00	10/25/2016
10/13/2016	69112	Lawley Genesee	Add locations, Fire Fee	193.39	10/25/2016
10/17/2016	9/12-10/13 C	National Fuel	Cohocton Lift Fuel	22.22	11/6/2016

10/17/2016	9/12-10/13 MR	National Fuel	Main Road Lift Fuel	19.60	11/6/2016
10/20/2016	9/14-10/13 V	National Grid	Village Lifts & Plant	2,342.83	11/6/2016
10/21/2016	9/14-10/13 C	National Grid	Cohocton Lift Power	123.56	11/6/2016
10/21/2016	9/14-10/13 MR	National Grid	Main Road Lift Power	122.59	11/6/2016
10/3/2016	100316	NYS Unemployment	3rd quarter unemp-Brad Lang	14.48	10/25/2016
10/24/2016	102416	Sandy Thomas	Reimb-Sr.Blue Ins, Dental, postage	204.88	10/25/2016
9/30/2016	93016	Town of Pembroke	September Fuel	269.72	10/25/2016
10/10/2016	148017	WNY Imaging	Copier Contract	116.00	10/10/2016
				9,727.64	

Motion was made by Trustee Graham and seconded by Trustee McMartin-Eck to pay the above General and Sewer bills that are due prior to the bill paying meeting on November 14, 2016.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham	X			
Trustee McMartin-Eck	X			
VOTE TOTAL	4			
RESULTS	PASS			

Motion was made by Trustee McMartin-Eck and seconded by Trustee Lauer to adjourn the meeting at 8:10 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Johnson	X			
Trustee Ken Lauer	X			
Trustee Al Graham				X
Trustee McMartin-Eck	X			
VOTE TOTAL	3			1
RESULTS	PASS			

Sandra Thomas
Clerk Treasurer