

December 19, 2012

Mayor Skeet opened Special meeting at 6:03 pm.

Members present were Mayor Skeet, Trustees Graham, Peterson, Lauer and Ianni. Also present were Police Administrator Jim Meier and Officer Gene Nati.

Mayor Skeet announced that the purpose of the special meeting was to talk about personnel issues and asked for a motion to go into executive session. After brief discussion regarding whether the topic was policy rather than personnel, it was determined that they would go into executive session because individual personnel and job performance would be a part of the discussion.

Motion was made by Trustee Graham and seconded by Trustee Ianni to go into executive session at 6:07 pm to discuss personnel issues.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson		X		
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	4	1		
RESULTS	PASS			

Board Members and Sgt. Jim Meier entered into executive session.

Motion was made by Trustee Peterson and seconded by Trustee Ianni to go out of executive session at 7:44 pm.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer	X			
VOTE TOTAL	5			
RESULTS	PASS			

Trustee Lauer left the meeting at 7:44 pm.

Discussion took place regarding scheduling, seniority and policy. The Board, Administrator Meier and Officer Nati expressed their opinions on the above mentioned matters.

The Board agreed that a written policy needed to be developed and put into effect. It was also agreed that the current police SOP manual needed to be reviewed and edited.

Mayor Skeet said he would work with the administrator on setting up written procedures.

Motion made by Trustee Ianni and seconded by Trustee Peterson to adjourn meeting.

The motion was passed on the following vote:

VOTE	YES	NO	ABSTAIN	ABSENT
Mayor Todd Skeet	X			
Trustee Al Graham	X			
Trustee Ralph Peterson	X			
Trustee Art Ianni	X			
Trustee Ken Lauer				X
VOTE TOTAL	4			1
RESULTS	PASS			

Meeting was adjourned at 8:43 pm.

Sandra Thomas
Clerk Treasurer